Center of Academic Excellence in Cyber Defense (CAE-CD)

Program of Study Validation / CAE Designation Checklist

Institutions wishing to earn the **Center of Academic Excellence in Cyber Defense (CAE-CD) Designation** for a particular program of study will apply in two parts.

Part 1: Program of Study (PoS) Validation: The process will begin with the submission of elements pertaining to the academic program of study. Elements include: curriculum, student and faculty profiles and your institutions continuous improvement plan. Institutions must successfully validate one program of study before moving on to the CAE designation application. An institution can submit multiple cyber defense programs of study validation applications (one per submission cycle).

Part 2: CAE-CD Designation: Once one program of study has been validated, the institution may pursue a designation. To be eligible for designation, the academic institutions must hold a current regional accreditation as outlined by the Department of Education (https://www.ed.gov/accreditation). Institutions are restricted to one CAE-CD application per institution.

General Information:

1. Is your institution pursuing re-designation?
   a. Yes/No o If yes, please list the re-designating program name below:
2. Is your institution validating an additional program of study?
   a. Yes/No
      i. If yes, please list all current PoS validations below:
3. Have you previously earned the Cyber Defense program of study validation / CAE designation for an institution?
   a. Yes / No

College Information:

1. Institution Name:
2. Name of Regional Accreditation Agency (required):
3. Institution Street Address: o City, o State, Zip: •
4. Name of chosen program of study (PoS):
5. Department that houses the program of study:
6. Program of Study type:
   o Doctoral:
   o Masters:
   o Bachelors:
   o Associates:
   o Certificate:
   o other:

Point of Contact (POC) Information:

Note: The POC must be a full-time **faculty member** of the institution directly involved with the representative academic program. This will be the person who will be contacted by the PMO and/or the National Centers for all NCAE-C program updates, grants and scholarship opportunities, upcoming

events, and other administrative communications. This person is responsible for the Annual Report, Re-designation, and any other important milestones in the institution's NCAE-C participation.

1. Title:
2. First name:
3. Last name:
4. Email:
5. POC Phone:
6. POC mailing address:

Alternate POC Information:

Note: The Alternate POC must be a **full-time employee** of the institution associated with the Designation and PoS.

1. Title:
2. First name:
3. Last name:
7. POC Email (must be .edu):

Provost Information:

1. Title:
2. First name:
3. Last name:
4. Phone:
5. Email:

Criteria Information:

Please indicate 'Yes', 'No', or 'Unknown' to the questions below and submit the checklist; you will be contacted with information on how to continue.

1. Have you reviewed the Program of Study (PoS) validation and CAE designation requirement documents via https://public.cyber.mil/ncae-c/documents-library/ and can adhere to the program requirements?
2. Have you attended a CAE-CD workshop in the past six (6) months?
3. Has your selected Program of Study been in existence for three (3) years with one (1) year of graduates?
4. Do you have a minimum of two (2) full time faculty members who are teaching the PoS?
5. Do you have documentation of a continuous improvement plan/process in place?
6. Can you provide evidence of an Articulation/Transfer agreement with institutions offering a concentration in cybersecurity (or related field) degree/areas of study/track or certificates (United States Military Academies are exempt)?
7. Do you have an established Center for cybersecurity (either physical or virtual) that serves as the focal point for your cyber curriculum and practice?
8. Have you been approved by your institutions administration to pursue the CAE-CD?
9. I certify that the information is true and correct to the best of my knowledge